

Avon-By-The-Sea Recreation Commission
301 Main Street
GYM Rules For “Unscheduled” Walk In Sign Up
01/01/10

1. You must be an **Avon-By-The-Sea Resident 18 or older and with a valid License with an Avon-By-The-Sea-Address to be authorized as a walk in unscheduled sign up.** One Resident can sign up for a particular group. The group can be comprised of non Avon-By-The-Sea Residents. If renting in Avon and renter has non Avon drivers License, You must apply via Recreation office to be put on exception list. You must have NJ license and Lease with applicants name listed on lease to be placed on the exception list.
2. The **applicant’s driver’s license must be submitted and held as security** at the police department by the individual signing out the gym. **APPLICANT IS RESPONSIBLE FOR THE FACILITY AND ACTIONS OF THE GROUP**
3. **FOR SAFETY AND SECURITY PUPOSES EVERYONE MUST SIGN IN AND OUT AT THE POLICE DEPT. before using and leaving the gym.**
4. The Board of Commissioners, Avon Recreation Commission, Avon Elementary School, Boy Scouts, Leisure Citizens, Fire Department, First Aid and CYO and or activities on master schedule take precedence over anyone else.
5. On Calendar Days when Commissioners, Court and Planning Board Meet, the gym will be closed and not available for any activities. There are no walk-ins on these days!
6. No walk-in can have a group larger than 20 persons without pre-registering through the recreation office.
7. **MAX AUTHORIZED USAGE PER DAY PER RESIDENT IS 1.5 HOURS. LOADING THE SCHEDULE PER GROUP IS NOT AUTHORIZED. THIS IS REGARDLESS IF THERE IS STILL OPEN TIME AVAILABLE. You and Your Group must leave after time is up, no hanging around or loitering is permitted inside the facility.**
8. Anyone without a permit or not pre scheduled must leave the building if permit holder arrives.
9. **You will only have access to the Gym floor and bathroom facility only.** You are not authorized to enter any closets, doors, kitchen..... Only exception is to turn on the lights located on stage. If found in other area then specified above you will be removed from the Gym and any future requests for Walk in sign-up will be revoked permanently.
10. Applicant is responsible for the cleanliness and play environment in the gym. The applicant will be held responsible to assure the gym is left in the same condition as you found it. You are responsible for everyone in your group.
11. There is **NO Alcohol** of any type Authorized for walk in sign up. If found with any type of Alcohol you will be removed from the Gym and any future requests for Walk in sign-up will be revoked permanently.
12. At any time the Avon-By-The-Sea Police, Administrator, Board Of Commissioners and or Avon-By-The-Sea Recreation Director – Committee reserves the right to change schedules as needed including requesting the applicant leave prior to their full time assigned
13. **DOORS SHOULD REMAIN LOCKED AT ALL TIMES.**
14. **NO TAMPERING WITH DOOR LOCKS.** This is not acceptable, if you or any member of applicant group is found tampering with the door locks they will be removed from the Gym and any future requests for Walk in sign-up will be revoked permanently.
15. Any individual applicant that signs out the building must follow the rules / procedure below:
 - If anything is wrong, it must be reported to the police Dept. at the time the building is open.
 - **LOCK ALL DOORS AND SHUT OFF THE LIGHTS WHEN LEAVING THE BUILDING.**
 - Throw out all trash into garbage cans.
 - **RETURN THEY KEY TO THE POLICE DEPARTMENT** when finished using building
 - Sneakers only, no baseball, no softball, nor rollerblade, skateboards bikes, or the like,

NOTE: If you are a common resident user / applicant, the Avon-Recreation-Committee strongly recommends that you apply for a weekly permit and be registered on the master schedule. If approved this will allow you a set weekly time for you and your group’s activity. The fee is \$30 per 1 hour and this process is currently used by multiple Avon Residence.

For any questions, comments and or concerns please contact:

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