

Borough of Avon-by-the-Sea

DATE: _____

NO: _____

Certificate of Occupancy & Transfer of Title Application

Application is hereby made for inspection, approval and issuance of a Certificate of Occupancy, for the following unit(s) as provided by Borough Ordinance. (Please answer all questions, do not leave any blanks).

Address of Property: _____ Block: _____ Lot: _____

Present Owner of Property: _____

Owner(s) Address: _____ Phone: _____

Name(s) of Prospective owner/Tenant(s): _____

Address: _____ Phone: _____

Please Check One: SALE: _____ RENTAL: _____ If Rental Check One: Yearly: _____ Winter: _____ Summer: _____

Number of Units to be inspected: _____ Number of Bedrooms: _____

Number of Occupants: _____ Number of Adults: _____ Number of Children: _____

Check Type of Unit: Single Family: _____ Multiple Family: _____ Apartment: _____ Commercial: _____

Date of Occupancy: _____

Inspection Date Requested: _____. If possible, leave key with application. If not, you must have a telephone number of a local contact person, who will have the unit open for the inspection.

Local Agent's Name: _____ Company: _____ Phone: _____

Contact Person Name: _____ Phone: _____

Signature of Owner/Agent

Date

Fee's: Sale or Transfer		Rental: Yearly	\$ 50.00
One Family Dwelling	\$ 75.00	Seasonal	\$ 50.00
Multi-Family	\$ 90.00	Units w/5 bedrooms	\$ 15.00 add'l/room/max. \$ 95.00
Commercial Building	\$ 75.00	Commercial	\$ 50.00
Re-Inspection Fee	\$ 25.00		